

## January 2024 Onsite Recruitment and Workshop Sessions

In-person recruitment events are located at the Lombard Workforce Connection Center, 351 E. Roosevelt Road, Lombard, Illinois, 60148. Please call ahead to make an appointment for one-on-one assistance and/or to reserve a spot at the hiring events, (630-576-4661) or email [amacdonald@goodwillchicago.com](mailto:amacdonald@goodwillchicago.com). *All events are subject to change.*

### Center Schedule:

- Center will open at 2pm on Thursday, January 11
- Center is closed on Monday, January 15 in observance of MLK Day

### In-Person Hiring Event: Tuesday, January 9, 10am-12pm, All Team

Staffing: Experienced cooks and servers/Banquet servers-Pay is based on experience, Janitorial at New Lenox/Silver Cross Hospital at \$18hr., hiring for Naperville, Winfield, Geneva, and Wheaton areas for dishwashing at \$14-\$15hr., Janitorial at Yorkville, IL at \$16hr.

### Virtual Informational Event: January 16<sup>th</sup>, 10am-12pm, Social Security

Administration: Come and join us for an informational presentation from Social Security Administration (SSA) about the overall application process, tips and Schedule A.

### In-Person Hiring Event: Friday, January 26, 11am-2pm, Masis Staffing:

Filling position in Wheaton, Aurora and Naperville, all shifts: warehouse, forklift, machinist, picker/packer, starting \$16-\$20 per hour.

## WORKSHOPS

Please contact Anna Marie MacDonald to answer questions or enrollment instructions for the below workshops: (630-576-4661) or email [amacdonald@goodwillchicago.com](mailto:amacdonald@goodwillchicago.com)

### • Virtual Workshop, Wheaton Library, Tuesday, January 9, 7pm-8pm:

Come learn virtual job search strategies and what skills employers focus on when interviewing remote positions; plus, how to write your resume to get attention.

(continued on 2<sup>nd</sup> page)

## WORKSHOPS

Please contact Anna Marie MacDonald to answer questions or enrollment instructions for the below workshops: (630-576-4661) or email [amacdonald@goodwillchicago.com](mailto:amacdonald@goodwillchicago.com)

- **Offsite Resume Drop-In, Elk Grove Village Library, Wednesday, January 10, 10am-12pm:** Need assistance completing job applications, writing your resume and cover letter, or even preparing for an interview? Drop in and let us assist you! Elk Grove Village Library, 1001 Wellington Ave, 60007.
- **Offsite Resume Drop-In, Wheaton Library, Thursday, January 11, 9:30am-11:30am** Need assistance completing job applications, writing your resume and cover letter, or even preparing for an interview? Drop in and let us assist you! Wheaton Library, 225 N. Cross St., Wheaton, IL 60187
- **In-Person Workshop, Friday, January 12, 10am-12pm, Basic Computer Skills for the Job Search, Part 1:** Come and learn basic computer skills: how to download a resume to the online application tracking system, uploading, understanding what the cloud is and how to use it, and basic Microsoft Suites computer skills every job seeker should know.
- **In-Person Workshop, Friday, January 19, 10am-12pm, Basic Computer Skills for the Job Search Part 2:** Come and learn basic computer skills: how to download a resume to the online application tracking system, uploading, understanding what the cloud is and how to use it, and basic Microsoft Suites computer skills every job seeker should know.
- **Offsite Resume Drop-In, Addison Library, Wednesday, January 24, 10am-12pm,** Need assistance completing job applications, writing your resume and cover letter, or even preparing for an interview? Drop in and let us assist you! Addison Library, 4 Friendship Plaza, Addison, IL 60101.
- **Offsite or Virtual Workshop with Elmhurst Library, Thursday, January 25, 2pm-4pm,** Start the new year and your job search fresh. Learn about your transferable skills and competencies and how to leverage them as you rejoin the workforce. Elmhurst Library, 125 S. Prospect Avenue, Elmhurst, IL 60126